

WHQ Monthly Board Meeting
November 28, 2023
7:30 pm

Attendees:

Jason (JG)
Phyllis (PF)
Jon (JB)
Greg (GN)
Len (LC)
Carlos (CP)
Elizabeth (ES)
Belinda (B)

Not in Attendance:

Ken (KC)

I. Capital Project

A. Status of project. (Per Belinda)

1. Awaiting the lane closure permit and bus stop relocation.
2. The wall will be done in 50-75 foot concrete sections to maintain the complex's privacy.
3. Brick work to be done in the spring.
4. The rest of the inspection of necessary facade and carpentry work for units will be done on December 8, 2023.
5. The additional cost of 2A [as yet, unaccounted for] (including interior wall between units 1 and 2, drainage at the pool house, drainage between units 1 and 2, drainage in the backyard leading to units 11 and 12, and potentially facade work) will be determined by mid-February.
6. Better lighting at the entrance will be part of the project.

II. Financials

- A. CP will speak with Dawn at FMG to clarify the \$35,000 excess from the insurance policy to be put into the operating account. ES will arrange this.

III. Pest Control

- A. Rat traps are being checked and ES will confirm that they are being baited.
- B. ES will confirm that termite control is part of the pest control contract and put in place if not.

IV. Committees

- A. JB will head up the bylaws committee.
- B. CP and GN will head up the budget committee.

- C. GN will head up the security committee.
- D. PF will head up the landscape committee.
- E. Homeowners interested in being part of the committees should contact the Board.
- F. Officers of the Board are as follows: JG - president
JB - Vice President
CP - Treasurer
GN - Secretary

- G. A punch list with specifics will be put together by GN for the property manager (ES) to check weekly in her visit to the property.

No December Meeting

Next Board Meeting is January 18, 2024
7:30 pm