

WASHINGTON'S HEADQUARTERS  
BOARD OF DIRECTORS MEETING  
January 21, 2020

**FINANCE/INSURANCE**

Reviewed finances, nothing outstanding to report.

**CAPITAL IMPROVEMENT PROJECT**

Payments to Brooker were discussed; Ken has been in conversation with them to clarify WHQ outstanding balance. Once Brooker reconciles line items on bills and clarifies the balance, we will release payments.

Phase I of the project had a budget of \$175K. We have thus far paid \$129,500 to Adamo Brothers. Once what is due to Brooker is resolved, board proposed to use left over to pay that balance.

Next phase of project.

1. Need to do an architectural filing with the Village of Dobbs, and Ken proposed the need to retain a landscape architect. Dale will look into architects to reach out to. Once we get the filing completed, then can ask for bids, then assessment and start date. List of bidders for Phase 2 is still outstanding, and board agreed to ask the contracted that declined the first time for a bid. Board also agreed on funding phase 2 and 3 separately.

2. Board discussed retaining an arborist to identify and mark what trees will remain and what will be taken down, then to identify a list of replacements. Board agreed we do not want to leave removals completely up to the contractor. We will work with contractor and arborist to determine what can remain.

Dale proposed asking Adams to go through and identify what can be saved and valuable. Board proposed Adams could loop this assessment into his annual work. Board proposed to ask Daryl for a landscape architect recommendation to give a general estimate for the work.

Fire hydrants. John spoke with the lawyer who said he could move it forward if we wanted. Plan is to first talk with authorities to determine if we can move the fire hydrant to a new location. John will call the village lawyer to find out where jurisdiction is to relocate existing fire hydrants. Fire hydrant relocation should be looped into phase 2.

**EASEMENT**

The scope of easement project has been determined by the Village / Mid Westchester. Will email contact in the village again to make next steps.

**MISCELLANEOUS/ UNIT ISSUES**

Gutters have been cleaned.