

**Washington's Headquarters Homeowners Association**  
**March 11<sup>th</sup> 2013 - Board Meeting**

**Present:**

Eli Cohn, Bernice Giscombe, Jeff Coyne, Ken Colao, Dale Greenwald

**Apologies**

Sabin Meyer, Mick Cartwright

Issues for the board or the management company can be emailed to  
[board@washingtonshq.com](mailto:board@washingtonshq.com) or telephone 914 512 8129

**Previous Minutes**

- Board minutes of the previous AGM meeting were approved.

**Financials**

- Washington Headquarters remains in a financially sound position. We continue to build our reserves for future projects.
- To support Eli Cohn who has been our long standing Treasurer, we are asking for volunteers to learn the accounting package and practices for the development. Dale Greenwald and Jeff Coyne have signed up and we are looking for one more volunteer. The plan is to spend a few hours on an upcoming Saturday to familiarize ourselves with Eli's works. If you are interested and available to volunteer, please send an email to [jeffreycoyne@hotmail.com](mailto:jeffreycoyne@hotmail.com)

**Pool & Tennis Update**

- The pool will be opening up mid-April. Exact date to be confirmed and communicated during immediately following the next board meeting.
- Mary Donavon explored options for resurfacing the pool surround area and the board approved moving forward with the proposal. A coating will be applied to make it more comfortable and safer for residents.
  - Mary to coordinate with the vendor to receive sample materials to be used for the surrounding area. Once received, please circulate to the board members for review. (Action: Mary)
  - Mary to also inquire with the same vendor to receive a quote for painting the interior of the pool. (Action: Mary)
- Ken suggested that we research viability to convert the pool to salt water. We will inquire with H2O pools on possibility, options and cost. (Action: Sabin)
- Prior to the pool opening, we will need to secure the necessary permits. (Action: Eli to contact Toni who has handled in the past)
- Oval Tennis to be contacted to service and open the tennis court. They tend to book up so we will want to be scheduled as early as possible in the season, target possibly by April 15<sup>th</sup> (Action: Mick)

### **Gardening**

- We will arrange for the sprinkler system to be turned on for use by May 1<sup>st</sup>. (Action: Dale)
- We will be pursuing new options on tree plantings, utilizing the services of Adams Trees. They will also be removing the specified trees on the property. (Action: Dale)
- We will be finalizing our contract for with Civitano for the season. (Action: Dale)

### **Snow Removal**

- We have renewed our services with Civitano Landscaping for the snow removal. They have done an excellent job over the last number of years.

### **Miscellaneous:**

- The board has proposed painting the white trim and re-painting the black garage doors this spring. We will plan a formal bid process and full specs from potential vendors. (Action: Dale/Mick)
- We discussed researching if we need to have our sewage line cleared out. We will check our previous records to see when we did it last and who performed the work. (Action: Eli)

***The next meeting will be on Monday, April 15<sup>th</sup> @ 8:00pm at Unit 17.***